



Tennessee Alliance for Drug Endangered Children  
In Collaboration with  
National Alliance for Drug Endangered Children



## Annual Conference Exhibitor/Sponsor Application

Please type or print clearly below and submit form to [tabatha.curtis@tn.gov](mailto:tabatha.curtis@tn.gov) no later than June 1, 2021

Contact Name: \_\_\_\_\_

Name of Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Company/Organization Website: \_\_\_\_\_

Names for the TWO-Name Badges (print as they will appear)

\_\_\_\_\_ and \_\_\_\_\_

### Event Sponsorship

**Meal Sponsor-\$10,000:** Recognition as a meal sponsor during meal and table topper recognition; full page ad in the program; recognition as a sponsor on all event materials; company logo and link to company website on all event web pages; sponsorship listed in the program; 2 complimentary conference registrations.

**Gold Level- \$5,000:** 3 Complimentary conference registrations; full page color ad in the program; recognition as a sponsor on all event materials; company logo and link to company website on all event web pages; sponsorship listed in the program and exhibit booth.

**Silver Level-\$2,000:** 2 Complimentary conference registrations; half page color ad in the program; recognitions as a sponsor on all event materials; company logo and link to company website on all event pages; sponsorship listed in the event program and exhibit booth.

**Bronze Level-\$1,000:** 1 Complimentary conference registration; quarter page color ad in the program; recognition as sponsor on all event materials; company logo and link to company website on all event web pages; sponsorship listed in the event program and exhibit booth.

## Exhibit Booth

**Tabletop: \$300** 6ft. skirted table; exhibit listed in the event program.

## Event Program

**\$200- Full Page** 8 ½" x 11"; **\$100-Half Page** 4 ½" x 8 ½"; **\$75 Quarter Page** 4 ½" x 3 ½ "

All promotional copy should be camera ready preferably pdf or gif format. Fee and copy must be received no later than June 1, 2021 to be included in the program.

Please indicate amounts below all levels of participation:

**Event Sponsorship:** Meal Sponsor-\$10,000 Gold Level- \$5,000 Silver Level-\$2,000 Bronze Level-\$1,000

**Exhibit Booth:** Tabletop: \$300

**Event Program:** \$200- Full Page 8 ½" x 11"; \$100-Half Page 4 ½" x 8 ½"; \$75 Quarter Page 4 ½" x 3 ½ "

Attach a PDF or GIF full color file ad based on 8 ½ x 11 full page size.

## Method of Payment (US funds only)

Check (payable to TAADAS)      Visa      MasterCard      Discover      American Express

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_ CVV Number \_\_\_\_\_

Billing Address \_\_\_\_\_

Billing Phone Number \_\_\_\_\_

**Please mail or scan/email this form, and a signed copy of the Exhibitors Rules and Regulations along with checks for payment** to Tabatha Curtis, Tennessee Dangerous Drug Task Force 6040 Century Oaks Blvd. Chattanooga, TN 37416 [Tabatha.curtis@tn.gov](mailto:Tabatha.curtis@tn.gov)

**Sponsorship & Advertising Deadline is June 1, 2021**

## Exhibitors Rules and Regulations (the fine print)

1. **AGREEMENT FOR SPACE:** An agreement for booth space at TADEC-NADEC Annual Conference will consist of a complete application form and a signed acknowledgement of the exhibitor rules and regulations. This will constitute an agreement to use the booth space, subject to all conditions, terms and regulations. The TADEC-NADEC Annual Conference reserves the right to reject an application without cause.
2. **PAYMENT FOR SPACE:** A space of about 9'w x 5'd, a 6'ft. table, two chairs, electricity access and wireless internet will be provided for the exhibit hall booth. The total cost of the exhibit booth is \$300. This total amount is to be paid with the application.
3. **BOOTH CANCELLATION:** All fees paid for booth space prior to July 15, 2021, minus \$100 processing fee, are refundable. No refunds will be given after July 15, 2021. There are no refunds for sponsorship opportunities.
4. **INSTALLATION and DISMANTLING:** The exhibitor agrees not to dismantle the exhibit or do any packing before the closing of the exhibit area. Goods must be packed for removal or shipment immediately following the closing of the exhibits. All goods will be removed at the expense of the exhibitor.
5. **USE OF SPACE:** All product demonstrations and "displays" must occur only within the confines of the assigned booth space. Exceptions must have prior written consent of the TADEC-NADEC Annual Conference. No exhibitor shall assign, sublet or share the allocated space without the knowledge and written consent of the TADEC-NADEC Annual Conference.
6. **NOISE-MAKING EXHIBITS:** Exhibits, which include the operation of musical instruments, radios, public address systems, video or audiotapes, CD's or DVD/s, motion pictures, slide machines or any other noise-making machines must be arranged so that the sound resulting from the demonstration will not distract, annoy or disturb any adjacent exhibitors or their patrons.
7. **CIRCULARIZATION AND SOLICITATION:** Distribution or promotional materials may be made only within the booth assigned to the exhibitor presenting such materials.
8. **CHARACTER OF EXHIBITS:** The TADEC-NADEC Annual Conference reserves the right to restrict, prohibit, or evict anything without assigning any cause, therefore. This reservation covers persons, things, conduct, printed matter, or anything of character which the TADEC-NADEC Annual Conference determines should be restricted, prohibited, or evicted. In the event of such restriction, prohibition, or eviction, the TADEC-NADEC Annual Conference is not liable for any refunds or rentals or other exhibit expenses.
9. **LISTING IN THE OFFICIAL PROGRAM:** Exhibitor application forms and fees must be received by June 1, 2021 for an exhibitor to be listed in the program book and the pre-conference emails. After that date, an exhibitor may submit an application for a booth, but we cannot guarantee a listing in these two locations. An exhibitor will receive the form for their listing as a part of the email confirmation for booth space/sponsorship opportunities.
10. **EXHIBITORS PROPERTY:** Neither the TADEC-NADEC Annual Conference, nor any officer, director, member, agent, employee or representative of the TADEC-NADEC Annual Conference will be responsible for the safety of the property of the Exhibitor from theft, damage by fire, accident, or other causes including, without limitation, for property delivered to the exhibit area before setup day or for property left at the conference center after the closing hour of the exhibit area. Exhibitors wishing to insure their goods must do so at their own expense.
11. **CARE OF BUILDING AND EQUIPMENT:** Exhibitors or their agents shall not injure or deface the walls or floors of the building, the booths, furniture, fixtures, or equipment. When such damage appears, the Exhibitor is liable to the owner of the property damaged.
12. **TERMINATION:** The TADEC-NADEC Annual Conference organizers reserve the right to cancel the conference at any time for any reason at its sole discretion. In the event of such cancellation, the Exhibitor's sole remedy shall be refund of rental charges previously paid by the TADEC-NADEC Annual Conference. Under no circumstances shall the TADEC-NADEC Annual Conference be liable for consequential, special or incidental damages.
13. **INDEMNIFICATION:** The Exhibitor agrees to hold harmless the TADEC-NADEC Annual Conference, officers, chairpersons, committee members, agents or staff members against any claim, damage, expense, or loss including but not limited to reasonable attorney's fees, arising out of or being related to the exhibitors' participation in the TADEC-NADEC Annual Conference.

*I have read and agree to abide by the exhibitor rules and regulations listed on this page. I also agree to assume responsibility to share these policies with all persons attending on our behalf and will provide that they will follow these policies.*

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_